



Council Advisory Committee Meeting

Wednesday, January 28, 2015

1:30 PM – 3:00 PM ET

2:30 PM – 4:00 PM AT

Briefing Book

Conference Call Access Information

Call In: 1 888-206-2266

Passcode: 5764669

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GOMC Council Advisory Committee Meeting Agenda • Wednesday, January 28, 2015 1:30 p.m. – 3:00 p.m. ET / 2:30 p.m. – 4:00 p.m. AT		
1:30 PM ET	Welcome, Introductions, and Overview of Objectives for the Meeting <i>Steve Couture, Working Group Chair</i> <i>NH Department of Environmental Services</i>	
1:40 PM	Consent Agenda <ul style="list-style-type: none">Draft Summary of Key Decisions and Action Items from November 2014 CAC Meeting	✓ For Decision <i>pp. 4-5</i>
1:45 PM	DRAFT - GOMC Framework <ul style="list-style-type: none">Joan and / or Steve will present a draft GOMC framework for CAC consideration and discussion. The draft framework, developed with input from the Secretariat Team, seeks to address concerns raised by Council members at the December 2014 Council meeting. CAC will review and provide direction regarding a framework for Council consideration at the March 2015 Council conference call meeting.	✓ For Direction <i>pp. 6-13</i>
2:45 PM	Next Steps and Schedule for Next CAC Meeting	✓ For Direction
3:00 PM	Adjourn	

DRAFT Summary of Key Decisions / Action Items

Council Advisory Committee Meeting November 24, 2014

Call Participants

Jen Anderson, Rob Capozzi, Mel Cote, Steve Couture, Perry Haines, Tim Hall (for David Millar), Don Hudson, Cindy Krum, Joan LeBlanc, Kathleen Leyden (with Theresa Torrent), Ru Morrison, Ann Rodney (listener for EPA), Susan Russell-Robinson, Prassede Vella (for Bruce Carlisle), Jack Wiggin

Key Decisions / Action Items

Consent Agenda

The following Consent Agenda item was accepted:

- Summary of key decisions and action items from September CAC meeting

GOMC Leadership

The Council Advisory Committee considered feedback and recommendations from Working Group in order to determine which of four GOMC leadership options to move forward for consideration at the December 2014 Council Meeting. The CAC concurred with the Working Group recommendations as summarized below. CAC also requested that Council members receive the pros and cons of all four leadership options for their consideration at the December 2014 Council meeting.

- CAC and WG recommended further consideration of maintaining Existing Leadership Structure (Jurisdictional / State leadership), while noting that many opportunities for improvement can be pursued
- CAC and WG recommended further consideration of Shared Leadership (Jurisdictional / State + Fed), while noting that several concerns and issues would need to be addressed
- CAC and WG did NOT support Shared Leadership (Jurisdictional / State + Fed + NGOs)
 - NGO role within GOMC should be assessed to maximize opportunities for working together
- CAC and WG did NOT support the Network Approach
 - This option is not a leadership model but rather an approach that should be applied to other leadership models

CAC and WG also supported the following additional recommendations.

- Regardless of leadership structure:
 - Co-chaired, shared leadership is needed to lighten the load
 - Leadership periods should be extended (and potentially overlap) to promote continuity
 - Leadership period should coincide with action plans
 - Involve NGOs and scientific advisors in committee and project work

Option of Combining Working Group and Council

- Council Advisory Committee concurred with the Working Group's recommendation not to support combining Council and Working Group into one entity.

Additional Concerns

CAC members also noted the following additional issues:

- Under the existing schedule, Maine is always responsible for coordinating development of the GOMC five-year action plan. This is overly burdensome on one jurisdiction.
- While tribal representation is important, it is not always possible to identify tribal representatives willing to serve on GOMC. At the same time, it is unlikely that one individual could adequately represent all tribal interests within either the US or Canada.
- Extending the management period to two years may cause issues with workload for leadership team.
- It is important to ensure that form is appropriate for GOMC functions. It is difficult to assess the form without having defined GOMC functions.

Next CAC Meeting

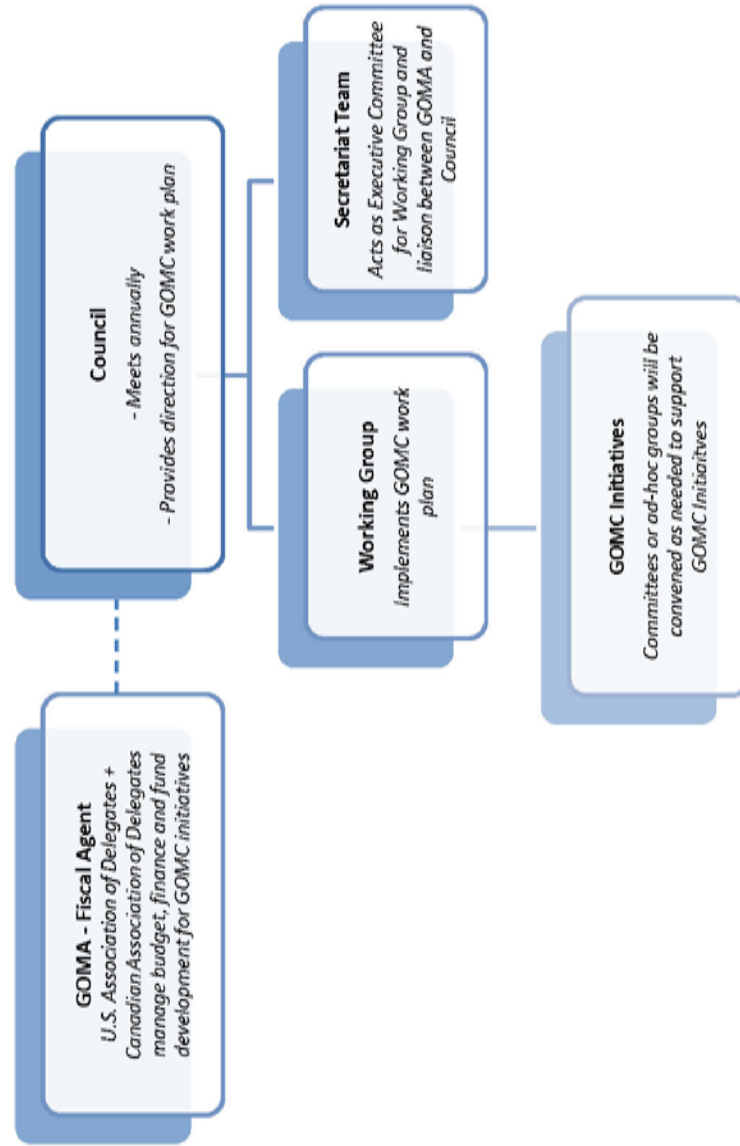
- The next CAC call will take place during January 2015
- Joan will circulate a doodle poll to schedule the call

Summary prepared by Joan LeBlanc, Council Coordinator

Gulf of Maine Council on the Marine Environment Meeting Briefing Note				
Title of Agenda Item: Draft GOMC Framework				
Submitted by: Steve Couture and Joan LeBlanc				
Type of Item (place X in appropriate box)	For Decision	For Direction	x	For Information (internal GOMC)
For Information (External)				
Background (required): <ul style="list-style-type: none"> At the December 2014 Council meeting, Council members <u>did not</u> reach consensus regarding any of the four potential leadership options developed by the Council Advisory Committee as none of them fully addressed the Council's underlying goals of streamlining, sharing the workload for management of GOMC, and increasing networking. Council also <u>did not</u> reach consensus regarding the potential option of combining Council and Working Group into one entity. Council requested that Steve Couture and Joan LeBlanc work with the Council Advisory Committee and Working Group to develop scenarios for an alternative GOMC leadership and structural approach that would: <ul style="list-style-type: none"> Address the need for shared leadership and / or management, while factoring in the constraints associated with co-chairing indicated by some federal agencies Streamline and simplify the existing Working Group / Council structure Fully define and create a networking approach Provide flexibility to bring appropriate additional members to the table when needed (most jurisdictions felt that one lead agency at the table to make these requests was sufficient) <p><i>Additional key Council concerns:</i></p> <ul style="list-style-type: none"> GOMC provides valuable organizational and fiscal structure (GOMA) and shared political support needed to fund joint Canadian / US projects such as the Climate Network. Need to ensure that this benefit is considered within restructuring effort. Identifying functions of the GOMC is important to ensure that form is appropriate. Proposal for joint Council / Working Group session at June 2015 meeting was supported (see key decisions / action items under next agenda item) The organizational assessment process should be driven by jurisdictions as they currently form the leadership of GOMC. Future options for leadership and structure for GOMC do not necessarily need to be tied to the existing structure – think creatively. <p>During January 2015, Joan and Steve met with the Secretariat Team to develop a draft GOMC Framework that responds to the issues raised by Council members in December.</p>				
Actions, Outcomes or Decisions Requested: CAC members will discuss the Draft GOMC Framework and provide feedback. The desired outcome is to reach agreement on a proposed GOMC Framework for Council members to consider in March 2015.				
Supporting Documentation (If applicable, list additional documents included in the Briefing Book following this Briefing Note): A draft framework for CAC consideration is provided in the organizational charts and key highlights document on pp. 7 through 15 of this briefing document.				

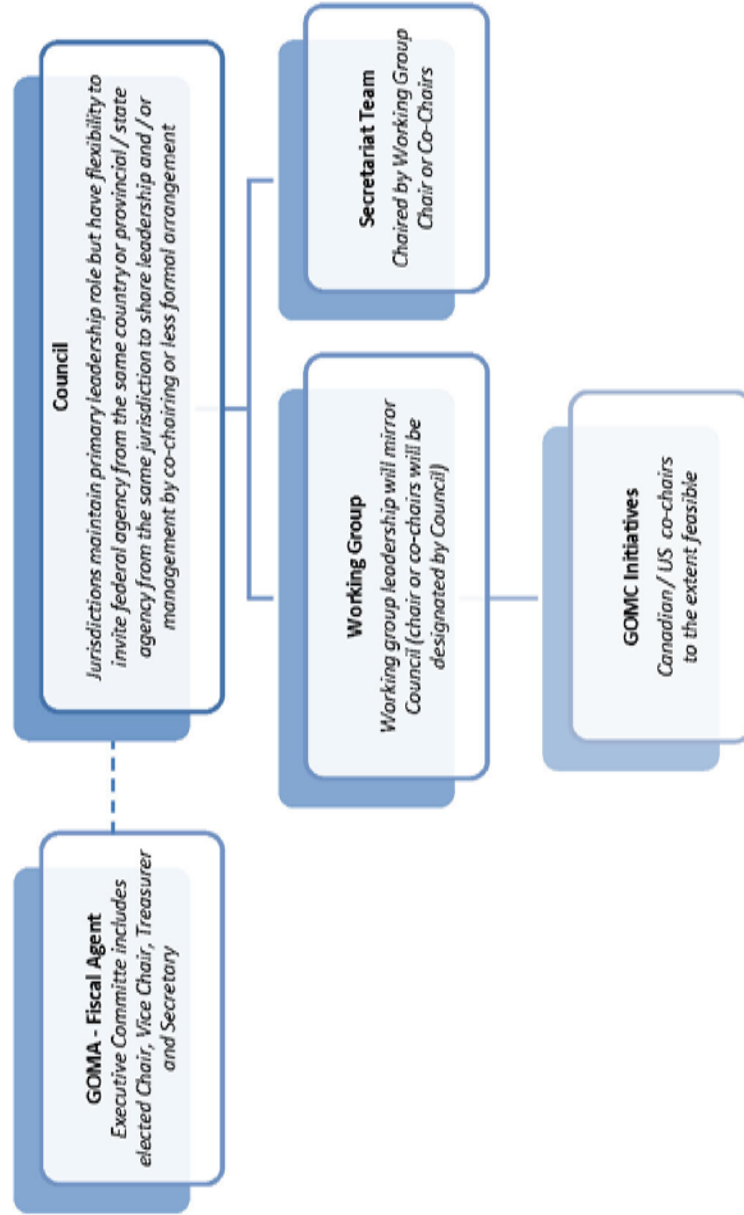
Gulf of Maine Council
DRAFT – Proposed Framework (28 January 2015)

GOMC Organizational Structure



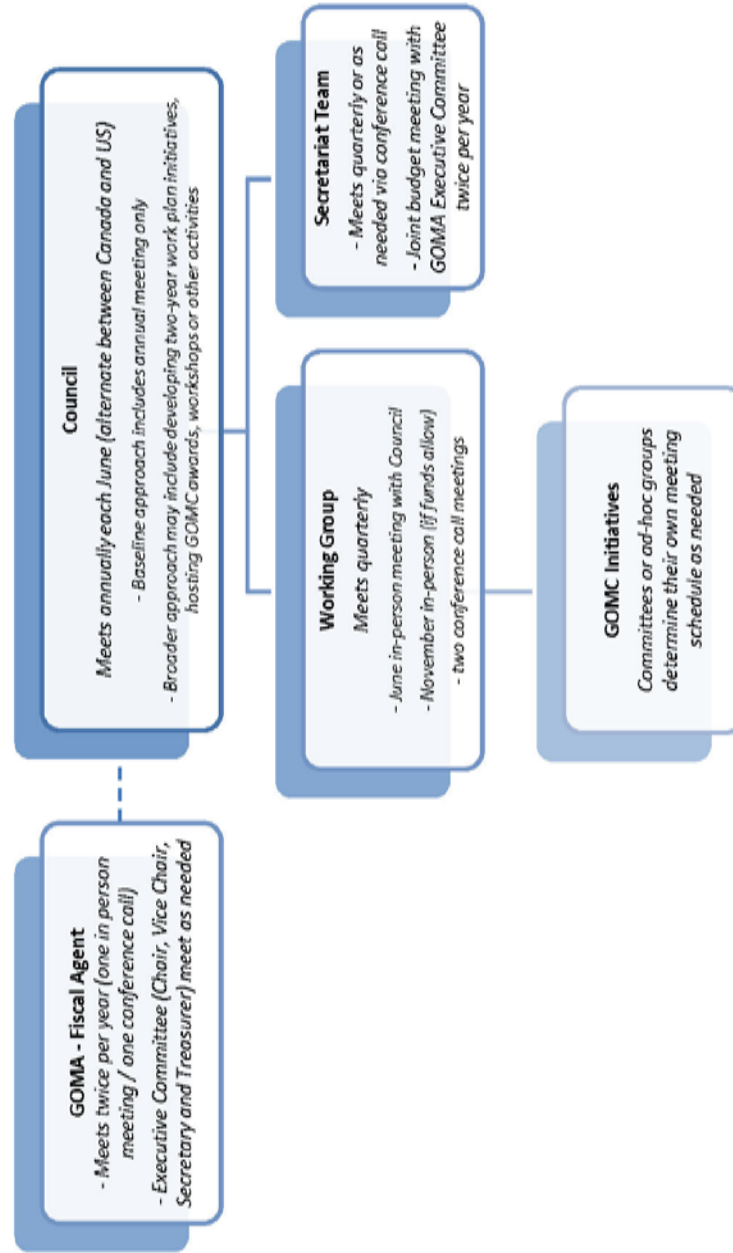
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Leadership



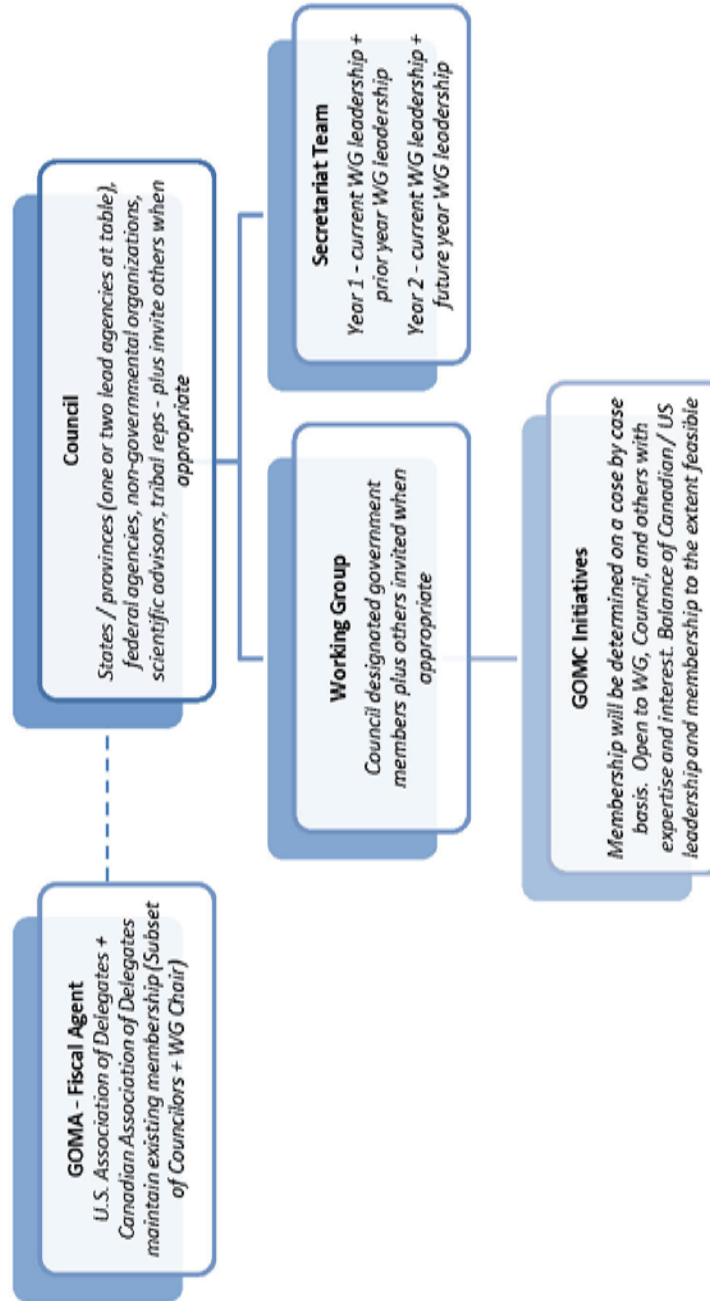
Gulf of Maine Council
DRAFT – Proposed Framework (28 January 2015)

Two-Year Cycle for Leadership and Simplified Work Plan



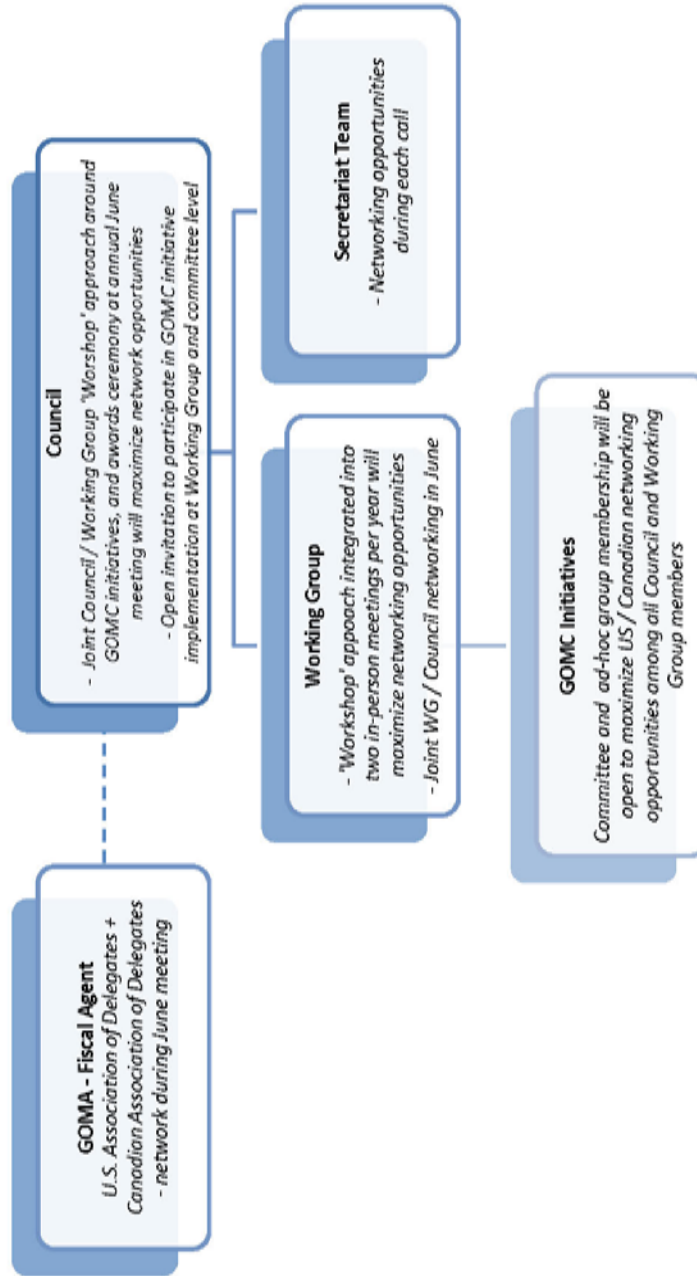
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Membership / Participants



Gulf of Maine Council
DRAFT – Proposed Framework (28 January 2015)

Networking Approach



DRAFT GOMC Proposed Framework - Key Highlights as Compared to Existing Framework
For discussion at January 2015 Council Advisory Committee Meeting

Leadership

- States and provinces maintain primary leadership role, while gaining the flexibility (if they so choose) to invite federal or jurisdictional agency from their country to share leadership and / or management tasks by co-chairing or other less formal arrangement
 - Provides opportunity to reduce management burden by 'sharing the load'
- Extend leadership term from one to two years
 - Enhances productivity by reducing number of transitions

Simplified Structure and Work Plan

- GOMC would maintain a minimal baseline approach where Council and Working Group would meet in-person on an annual basis
- Depending upon funding, priorities and preference during the leadership period, GOMC may develop and implement a broader work plan that includes GOMC awards, workshops, and / or other Gulf of Maine Council initiatives
- Replace 5-Year Action Plan with 2-Year Work Plan
 - Aligns work plans with leadership terms
 - Simplifies work plans to focus on GOMC priority work during two-year term
 - Allows for work plans that focus on realistic tasks that can be achieved with limited funding within the two year leadership cycle
 - Aligning work plans with leadership terms will ensure that leadership team is committed to GOMC planned activities during their two-year period
 - Revised form allows flexibility for shifting GOMC functions and priorities to be revisited at the outset of each leadership period
- On an as needed basis, a Secretariat Team will be available to serve as an executive committee to the Working Group and / or a liaison between GOMA and the Council
- GOMA (US Association of Delegates + Canadian Association of Delegates) would continue to act as fiscal agent - managing budget, finance and fund development for GOMC initiatives
 - Will continue to provide fiscal structure to apply for grant funds as needed
 - GOMA role could be scalable once NROC project is complete
- Management and Finance Committee would be eliminated
 - Simplifies internal management structure
 - Reduces demands on leadership and contractors
- Meeting schedule would be simplified
 - Reduce Council in-person meetings to once per year
 - Limit Working Group meetings to a maximum of two in-person and two conference call meetings per year
 - Council and Working Group meetings would be combined where appropriate to promote networking and efficiency
 - Secretariat Team would meet only 'as needed' (usually not more than quarterly)

DRAFT GOMC Proposed Framework - Key Highlights as Compared to Existing Framework
For discussion at January 2015 Council Advisory Committee Meeting

Council and Working Group Membership

- Add flexibility to Council and Working Group membership
 - A state or province may choose either one or two agencies to represent them on the Council
 - Jurisdictions may choose to:
 - Have Council member designate an agency manager to serve on the Working Group, or
 - Agency may designate one representative to serve on both the Council and Working Group if the manager is at a high enough level to ensure agency ‘buy-in’ for decision making
- Guests may be invited to Council and / or Working Group meetings whenever additional expertise at the table is needed

Gulf of Maine Initiatives

- Make GOMC committees more flexible / less formal
 - Committees or ad-hoc groups will be convened as needed to support Gulf of Maine initiatives and disbanded when no longer needed
 - US / Canadian co-chairs will be in place where possible but committees can still function as long as they have one active chair

Networking Approach

- Council and WG meetings will be organized to promote active exchange of ideas, knowledge, and strategies for addressing key Gulf of Maine priorities
- Council and Working Group will have joint workshops or collaborative sessions whenever feasible
- Committees will continue to be open to all Council, Working Group and others with expertise and interest
- Council has flexibility to utilize a portion of annual meeting to host a workshop or other networking event that would encompass a broader audience