



Working Group Meeting

Wednesday, April 15, 2015

12:30 PM – 2:20 PM ET

1:30 PM – 3:20 PM AT

Briefing Book

Conference Call Access Information

Call In: 1 888-206-2266

Passcode: 5764669

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Gulf of Maine Council on the Marine Environment

April 15, 2015 • Working Group Meeting • Briefing Book

GOMC Working Group Meeting Agenda • Wednesday, April 15, 2015 12:30 PM – 2:20 PM ET / 1:30 PM – 3:20 PM AT		
12:30 PM ET	Welcome, Introductions, and Overview of Objectives for the Meeting <i>Steve Couture, Working Group Chair</i> <i>NH Department of Environmental Services</i>	
12:40 PM	Consent Agenda <ul style="list-style-type: none"> Draft Summary of Key Decisions and Action Items from February 2015 WG Meeting, <i>pp. 4-5</i> Climate Network Activities Update, <i>p.6</i> 	✓ For Decision <i>pp. 4-6</i>
12:45 PM	DRAFT - GOMC Framework Steve and / or Joan will provide an update regarding status of the draft GOMC Framework including: <ul style="list-style-type: none"> ➤ Direction received from Council during the April 9 conference call ➤ Next steps in preparation for June 2015 GOMC meeting 	✓ For Information ✓ Internal <i>Briefing Note: p. 7</i> <i>Org. Charts: pp 9-13</i> <i>Highlights: pp. 14-15</i> <i>Scenarios: pp. 16-18</i>
1:15 PM	GOMC 2015 Awards Theresa Torrent or Steve Couture will provide an update regarding status and next steps for the 2015 GOMC Awards program.	✓ For Information ✓ Internal
1:30 PM	Plans for June 2015 GOMC Meetings Working Group members will discuss plans for the joint Working Group / Council meetings scheduled to take place in Portsmouth, New Hampshire during June 2015. <ul style="list-style-type: none"> ➤ Schedule of planned meetings / events ➤ Agenda and structure of Council / WG meeting ➤ Development of two-year work plans (templates) 	✓ For Direction <i>Briefing Note: p. 19</i> <i>Draft Agenda, pp. 20-21</i> <i>Work Plan, p. 22-23</i>
2:20 PM	Adjourn	

DRAFT Working Group Meeting Summary • Conference Call • February 18, 2015

Meeting Participants

GOMC Working Group Members: Steve Couture, NH Department of Environmental Services; Sophia Foley, Nova Scotia Environment; Russ Henry, NB Department of Agriculture, Aquaculture and Fisheries; Tim Hall, Fisheries and Oceans Canada; Rebecca Newhall, NOAA; Kathryn Parlee, Environment Canada; Ann Rodney, US Environmental Protection Agency; Susan Russell-Robinson, USGS; Jack Schwartz, MA Division of Marine Fisheries; and Prassede Vella, MA Office of Coastal Zone Management.

Other participants: Cindy Krum, GOMA Executive Director; and Joan LeBlanc, GOMC Council Coordinator.

Opening Remarks

Working Group Chair Steve Couture of New Hampshire Department of Environmental Services welcomed participants and outlined objectives for the meeting.

Consent Agenda

The following consent agenda items were accepted:

- Draft Key Decisions / Action Items from December 2014 WG Meeting

DRAFT GOMC Framework

Steve and Joan provided an update regarding efforts to develop a draft GOMC Framework since the December 2014 Working Group meeting. During January 2015, the Secretariat Team worked together to develop a draft GOMC Framework that responded to issues raised by Council members in December 2014. During the January 28th Council Advisory Committee meeting, the CAC expressed support for the draft framework and identified some issues that needed further clarification. Joan reviewed organizational charts summarizing the proposed GOMC framework and key highlights of the proposed framework as compared to existing GOMC structure. Full details are included in the Briefing Book for the meeting available at: <http://www.gulfofmaine.org/2/gomc-home/council-meetings/>

Key Decisions / Action Items

- Working Group members expressed general support for moving forward with the draft GOMC Framework.
- The June 2015 joint Council / Working Group meeting will include networking opportunities as well as development of two-year action plans.
 - Working Group recommends that the vision statement, goals and outcomes outlined in the 2012-2017 Action Plan provide the underlying foundation for two-year work plans.
 - Working Group recommends that existing active committees such as ESIP and Climate Network develop two-year work plans for submittal in June.
 - Work plans should not be requests for funding but rather outline GOMC initiatives (existing or new) proposed plans and description of how they are funded.
 - The Secretariat Team will work with Joan, Steve, Tim and Becca to develop plans for the June 2015 workshop as well as procedures for preliminary work plan related materials / proposals to be prepared and submitted in advance of the meeting.
- Working Group requested additional detail about how the proposed structure would work in terms of existing or new initiatives.

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GOMC 2015 Awards

Steve Couture provided an update regarding the GOMC Awards Program in 2015. Steve thanked Theresa Torrent for coordinating the program and noted that a call for nominations has been distributed. Deadline for nominations is March 30, 2015.

Key Decisions / Action Items

- Working Group members are asked to help circulate the call for nominations, help identify potential candidates for GOMC awards, and submit nominations by the March 30th deadline.

Plans for June 2015 GOMC Meetings

Working Group discussed plans for the following GOMC meetings and events in June 2015.

- Tuesday, June 16 –Coastwise Tidal Stream Crossings Workshop
NH DES, Pease Development Authority, 222 International Drive, Suite 175, Portsmouth, NH
- Wednesday, June 17 – Joint Council / Working Group Meeting (Day 1)
NH DES, Pease Development Authority, 222 International Drive, Suite 175, Portsmouth, NH
- Wednesday, June 17 (evening) – GOMC Awards Ceremony
Shell Oceanfront Pavilion, Hampton Beach State Park, Hampton, NH
<http://www.nhstateparks.org/explore/outings-events-in-the-park/oceanfront-pavilion.aspx>
- Thursday, June 18 – Joint Council / Working Group Meeting (Day 2),
NH DES, Pease Development Authority, 222 International Drive, Suite 175, Portsmouth, NH

Key Decisions / Action Items

- Joan will circulate doodle poll to convene call for ad-hoc group to develop plans for the June Coastwise Tidal Crossings Workshop.
- Joan will circulate doodle poll for Secretariat Team (plus Tim Hall and Becca Newhall) to begin developing more detailed plans and structure for the June 2015 joint Council / Working group meeting.
- Sophia will check to see if Jennifer DeCoste can assist with facilitation for the June 2015 Council / WG meeting.
- Joan will circulate June 2015 placeholder agenda, dates, and hotel information for travel purposes.
- Next Working Group conference call meeting will take place on April 15th.
- Steve Couture and Theresa Torrent will confer to determine whether NH will stay on as Secretariat next year.

Meeting adjourned at approximately 2:30 PM ET.

Meeting summary prepared by Joan LeBlanc, Council Coordinator.

The Briefing Book for the meeting is available at:

<http://www.gulfofmaine.org/2/gomc-home/council-meetings/>

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Gulf of Maine Council on the Marine Environment Meeting Briefing Note				
Title of Agenda Item: Climate Network Activities (including King Tides)				
Submitted by: Ellen Mecray and Bill Appleby, Climate Network Co-Chairs				
Type of Item (place X in appropriate box)	For Decision	For Direction	For Information <small>(internal GOMC)</small>	X
For Information <small>(External)</small>				
Background (required): <p>The GOMC Climate Network has begun its second year distributing a quarterly Gulf of Maine Region Climate Impacts and Outlook that is collaboratively developed by US and Canadian scientists (supporting an MOU established by NOAA and EC). The <i>Outlook</i> is available on multiple websites and is sent electronically to 130 members of the media and 225 subscribers (with online signups continually raising that number).</p> <p>The Climate Network received valuable feedback from 37 readers this winter through an online survey designed to refine and improve the quarterly. Notice of the <i>Outlook</i> is going to 65 regional organizations so they can invite their members to stay informed about regional climate and weather trends. Following the recent winter, the Climate Network expects increased interest in this resource!</p> <p>After four editions, the Climate Network e-bulletin (which included notice of regional events, tools, reports and news stories) is being suspended. Funding limitations have greatly restricted the scope of the Climate Network Coordinator's contract so there is no staff time available to assemble this bulletin. The Climate Network web pages on the GOMC site were updated in March, with improvements to its Community Toolkit, Outlook page and Regional Links. New pages were added on recent projects (such as King Tides, and the climate dashboard); and on Living Shorelines—a topic on which regional municipalities sought further information.</p> <p>The Climate Network is awaiting word on two proposals:</p> <ul style="list-style-type: none"> • a grant proposal to NOAA's COCA Program seeking funding for a regional project involving climate, public health and risk preparedness; and • a grant proposal under Environment Canada's Atlantic Ecosystems Initiative to create a web-based tool offering improved access to Intensity/Duration/Frequency (IDF) extreme rainfall data; and <p>In late March, the Climate Network/GOMA received a small grant from the Maine Community Foundation providing support this year for the Gulf of Maine King Tides Photo Contest (scheduled for October 28, 2015) and a traveling exhibit of inundation images.</p>				
Possible Activities / Next Steps (optional): Funding decisions for the two proposals are expected in spring or early summer of 2015.				
Actions, Outcomes or Decisions Requested (optional): None required.				
Supporting Documentation (If applicable, list additional documents included in the Briefing Book following this Briefing Note): N/A				

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Gulf of Maine Council on the Marine Environment Meeting Briefing Note					
Title of Agenda Item: Draft GOMC Framework					
Submitted by: Steve Couture and Joan LeBlanc					
Type of Item (place X in appropriate box)	For Decision	For Direction	For Information (internal GOMC)	x	For Information (External)
<p>Background (required):</p> <p>Since the February 2015 Working Group meeting, Steve and Joan have continued to work with the Secretariat Team and Council Advisory Committee to identify and address outstanding issues associated with the Draft GOMC Framework. Organizational charts, key highlights, and scenarios were developed to provide detail about how the proposed framework could work during a two-year leadership cycle. These materials have been revised to incorporate the following recommendations made during the March 2015 Council Advisory Committee:</p> <ul style="list-style-type: none">➤ Options for leadership during the two-year cycle were changed so that jurisdictions have the flexibility to add a federal agency as a co-chair or partner from either the US or Canada, vs. the previous framework which allowed flexibility to invite federal agencies from only the same country as the lead jurisdiction.➤ Role of the Secretariat Team was clarified noting that the Secretariat Team would assume all former responsibilities of the Management and Finance Committee (M&F is eliminated under the proposed framework).➤ Flexibility was added to the process for determining membership of the Secretariat Team so that this committee will always have appropriate Canadian / US balance.➤ The order of jurisdictional leadership was changed to – New Hampshire, New Brunswick, Maine, Nova Scotia, Massachusetts. Four year period without Canadian jurisdictional lead shifts to the end of the cycle.➤ Language was added to recommend that federal co-chairs be selected from existing Council members to the extent feasible.➤ Criteria for GOMC initiatives to be submitted for inclusion in the two-year work plan was clarified to include language noting that the proposals should provide cross-jurisdictional benefit. <p>Council members discussed the draft GOMC Framework during their April 9 conference call meeting. Council expressed support for moving forward with the proposed framework with the following additional change:</p> <ul style="list-style-type: none">➤ Regarding leadership structure, jurisdictions would continue as the lead agencies. In addition to the options already outlined for inviting federal or jurisdictional agencies to co-lead or assist, jurisdictions will now also have the option to invite NGOs to partner with them (without being official co-chairs) during the two year leadership period. <p>The following next steps were supported by Council:</p> <ul style="list-style-type: none">➤ Joan and Steve will develop a draft GOMC Terms of Reference based upon the proposed framework. Terms of Reference will be considered by Council at the June 2015 meeting.➤ Joan and Steve will work with WG and CAC to develop templates for submittal of proposed two-year work plan initiatives.					

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- CAC will meet at least one more time before the June 2015 GOMC meetings to review the work plan templates and draft Terms of Reference.

Actions, Outcomes or Decisions Requested:

Working Group members are encouraged to participate in the next CAC call (to be scheduled) to review and provide feedback on the draft GOMC Terms of Reference (not yet prepared). Working Group members are asked to provide feedback regarding the proposed two-year work plan templates – this item will be discussed later on the meeting agenda along with plans for the June 2015 GOMC meetings.

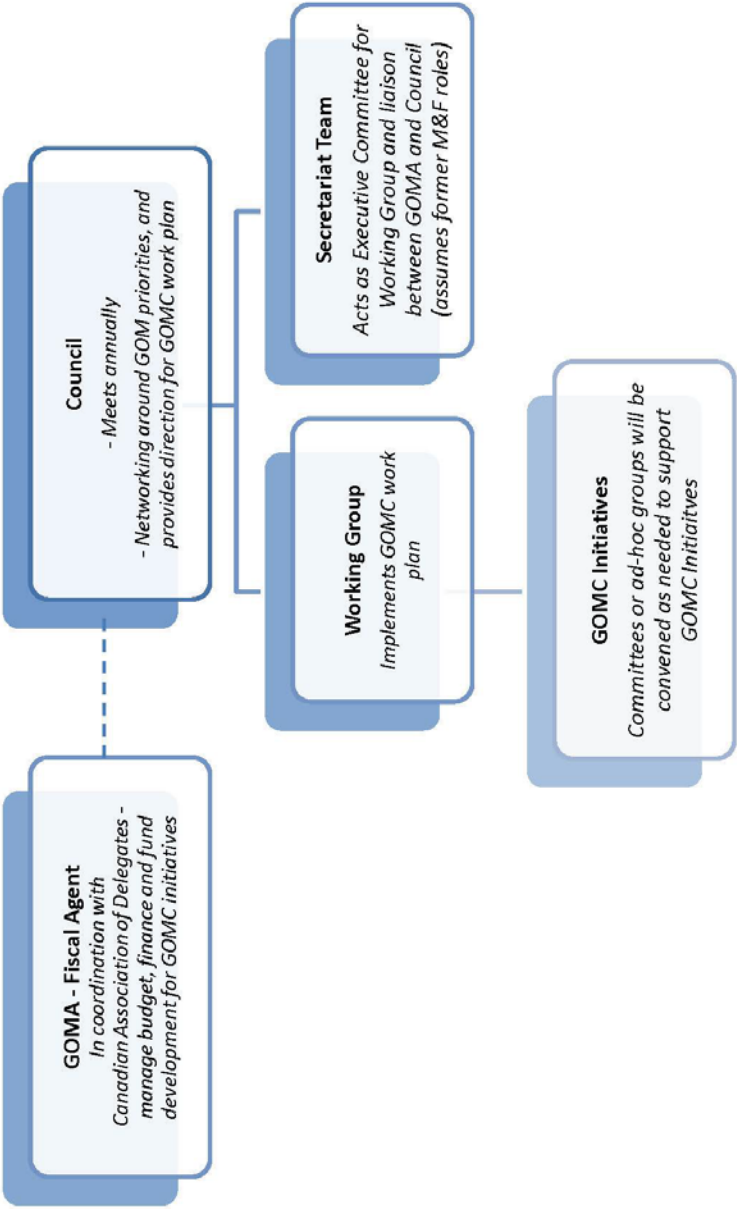
Supporting Documentation (If applicable, list additional documents included in the Briefing Book following this Briefing Note):

The draft framework is outlined in the following documents:

- Organizational charts, pp. 9-13
- Key Highlights, pp. 14-15
- Scenarios, pp. 16-18

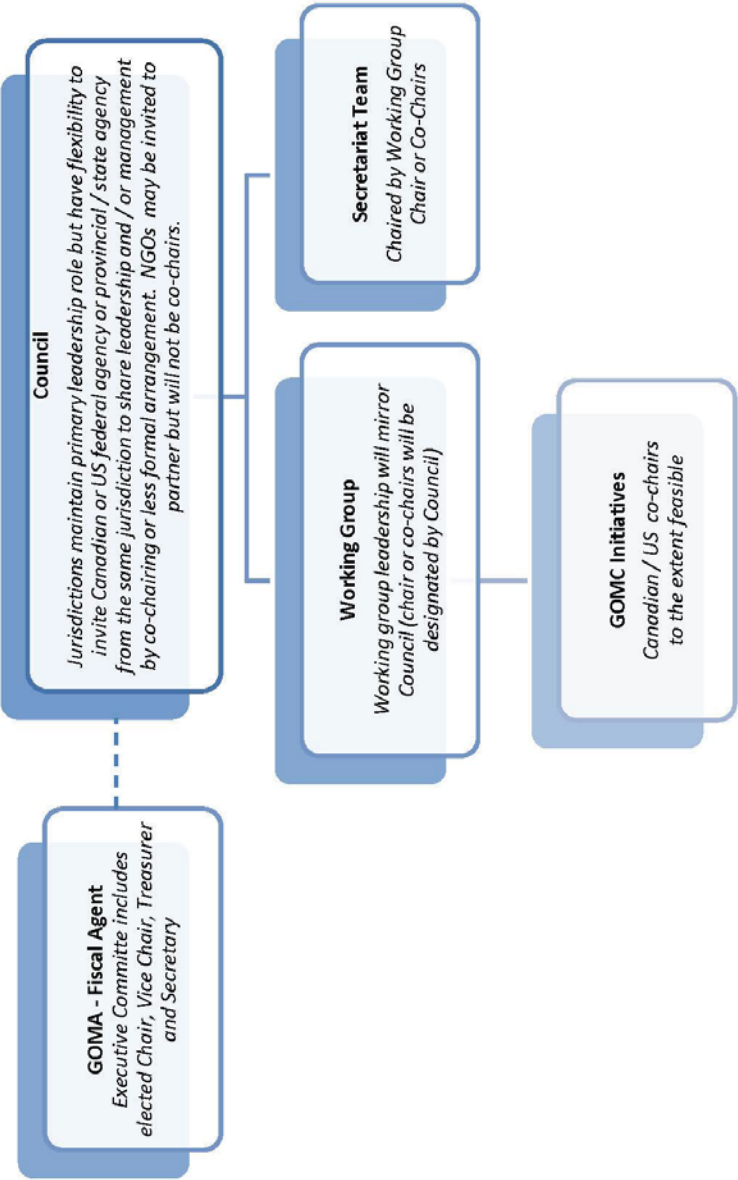
Gulf of Maine Council
DRAFT – Proposed Framework (Council Meeting – 15 April 2015)

GOMC Organizational Structure



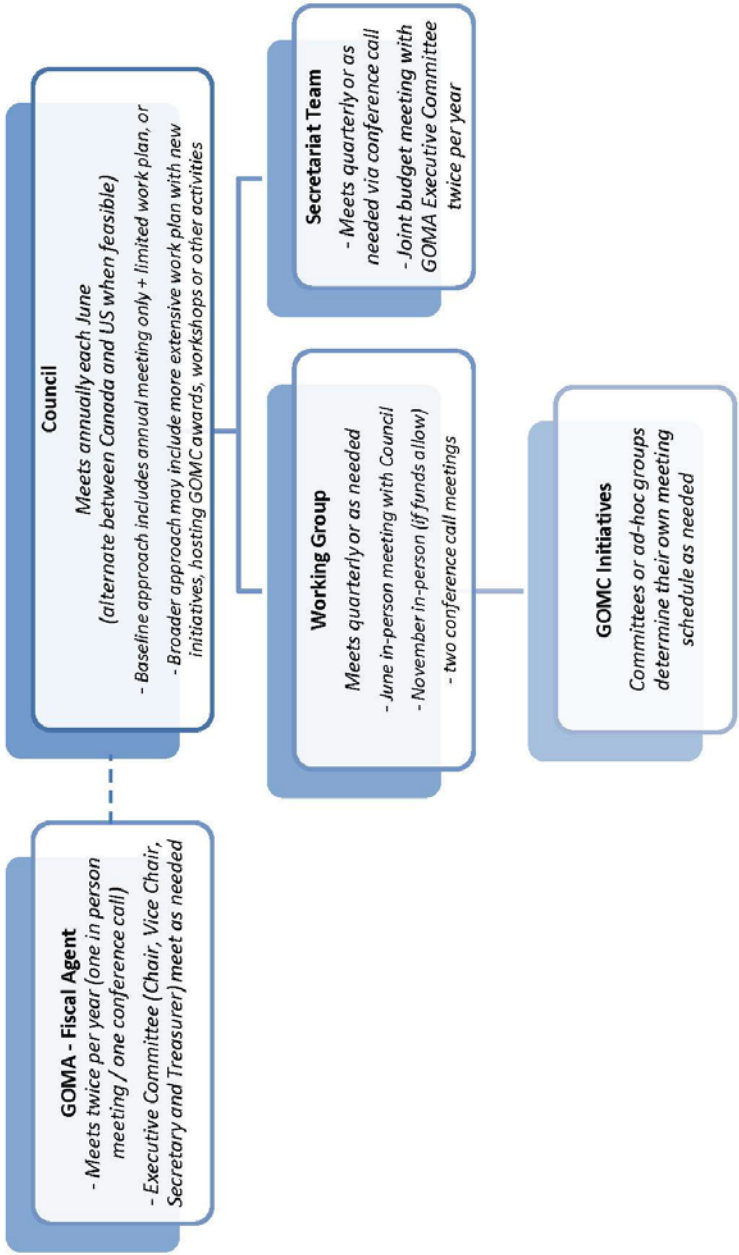
Gulf of Maine Council
DRAFT – Proposed Framework (Council Meeting – 15 April 2015)

Leadership (Who?)



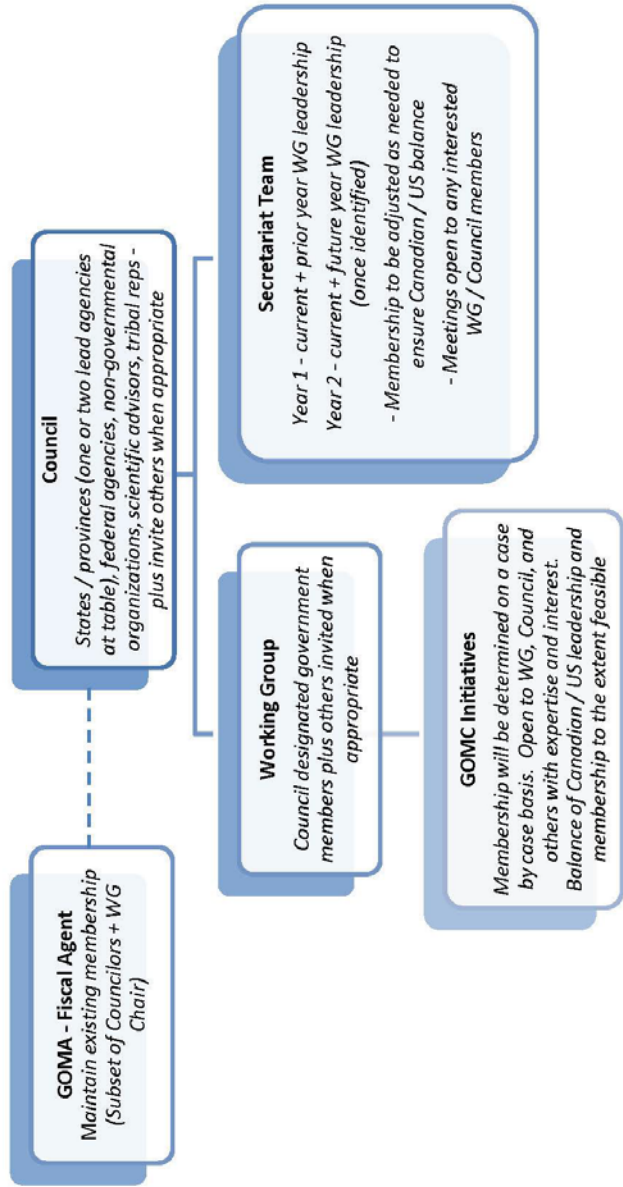
Gulf of Maine Council
DRAFT – Proposed Framework (Council Meeting – 15 April 2015)

Two-Year Leadership Cycle
Simplified 2-Year Work Plan (Retain Goals and Outcomes of 5-Year Action Plan)



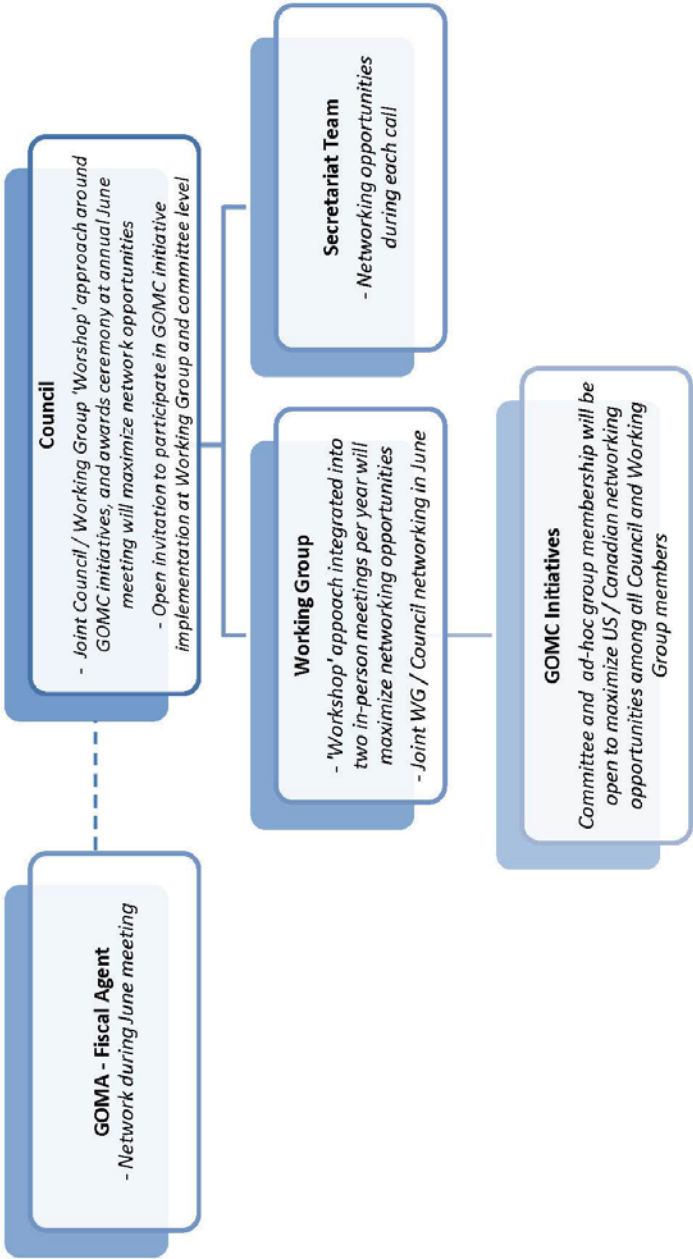
Gulf of Maine Council
DRAFT – Proposed Framework (Council Meeting – 15 April 2015)

Membership / Participants



Gulf of Maine Council
DRAFT – Proposed Framework (Council Meeting – 15 April 2015)

Networking Approach



DRAFT GOMC Proposed Framework - Key Highlights as Compared to Existing Framework

Leadership

- States and provinces maintain primary leadership role, while gaining the flexibility (if they so choose) to invite Canadian or US federal agency or jurisdictional agency (from the same jurisdiction) to share leadership and / or management tasks by co-chairing or other less formal arrangement. Jurisdictions also have the option of inviting NGOs to partner during the leadership year (but not as official co-chairs).
 - Provides opportunity to reduce management burden on jurisdictions
 - Would increase work load for federal partners agencies if they accept co-leadership role
- Extend leadership term from one to two years
 - Enhances productivity by reducing number of transitions
 - Would result in four year period without Canadian leadership at end of rotation cycle

2-Year Work Plans (Retain Goals and Outcomes of 5-Year Action Plan)

- Broad vision, goals and outcomes included in the 2012-2017 Action Plan would be reaffirmed at June 2015 meeting and provide foundation for more detailed two-year work plan
- Aligns work plans with leadership terms
- Simplifies work plans to focus on GOMC priority work during two-year term
- Allows for work plans that focus on realistic tasks that can be achieved with limited funding within the two year leadership cycle
- Aligning work plans with leadership terms will ensure that leadership team is committed to GOMC planned activities during their two-year period
- Revised form allows flexibility for shifting GOMC functions and priorities to be revisited at the outset of each leadership period

Simplified Structure

- GOMC would maintain a minimal baseline approach where Council and Working Group would meet in-person on an annual basis
- Depending upon funding, priorities and preference during the leadership period, GOMC may develop and implement a broader work plan that includes GOMC awards, workshops, and / or other Gulf of Maine Council initiatives
- Secretariat Team will serve as an executive committee to the Working Group and / or a liaison between GOMA and the Council
 - Management and Finance Committee would be eliminated
 - Management and Finance responsibilities would be taken on by Secretariat Team
 - Internal management structure would be simplified, reducing demands on leadership and contractors
- GOMA (US Association of Delegates + Canadian Association of Delegates) would continue to act as fiscal agent - managing budget, finance and fund development for GOMC initiatives
 - Will continue to provide fiscal structure to apply for grant funds as needed
 - GOMA role could be scalable once NROC project is complete

- Meeting schedule would be simplified
 - Reduce Council in-person meetings to once per year
 - Limit Working Group meetings to a maximum of two in-person and two conference call meetings per year
 - Council and Working Group meetings would be combined where appropriate to promote networking and efficiency
 - Secretariat Team would meet only 'as needed' (usually not more than quarterly)

Council and Working Group Membership

- Add flexibility to Council and Working Group membership
 - A state or province may choose either one or two agencies to represent them on the Council
 - Jurisdictions may choose to:
 - Have Council member designate an agency manager to serve on the Working Group, or
 - Agency may designate one representative to serve on both the Council and Working Group if the manager is at a high enough level to ensure agency 'buy-in' for decision making
- Guests may be invited to Council and / or Working Group meetings whenever additional expertise at the table is needed

Secretariat Team Membership

- Secretariat Team will be chaired by Working Group Chair or Co-Chairs for the leadership cycle
- Membership of the Secretariat Team will include:
 - Year 1 – current Working Group leadership + prior year WG leadership
 - Year 2 – current Working Group leadership + incoming WG leadership (once identified)
 - Membership in the Secretariat Team is flexible and will be adjusted as needed to ensure an appropriate balance of Canadian / US leadership each year
- Secretariat Team meetings will be open to any interested Council or Working Group member

Gulf of Maine Initiatives

- Make GOMC committees more flexible / less formal
 - Committees or ad-hoc groups will be convened as needed to support Gulf of Maine initiatives and disbanded when no longer needed
 - US / Canadian co-chairs will be in place where possible but committees can still function as long as they have one active chair

Networking Approach

- Council and WG meetings will be organized to promote active exchange of ideas, knowledge, and strategies for addressing key Gulf of Maine priorities
- Council and Working Group will have joint workshops / collaborative sessions whenever feasible
- Committees will be open to all Council, Working Group and others with expertise and interest
- Council has flexibility to utilize a portion of annual meeting to host a workshop or other networking event that would encompass a broader audience

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Scenario 1: GOMC Framework – Broader Approach

GOMC Activity	2015			Year 1 – 2015 / 2016				Year 2 – 2016 / 2017			
	April	May	June	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4
Council											
<ul style="list-style-type: none"> Meets in June 2015 and 2017 with WG for networking purposes and to develop / approve two-year work plan Meets in June 2016 with WG for networking purposes + brief work plan check-in if needed 			x				x				x
Working Group											
<ul style="list-style-type: none"> Meets quarterly or as needed for networking opportunities and to coordinate implementation of GOMC initiatives (June meeting is held jointly with Council) (no more than 2 in person meetings/year) 			x	x	x	x	x	x	x	x	x
GOMC Initiatives											
<ul style="list-style-type: none"> Active GOMC committees (initiatives) submit two year work plans (these are not funding requests but rather initiatives with expected / anticipated funding or in-kind support) GOMC Council or WG submit proposals for <u>new</u> two-year GOMC initiatives (support and / or funding included with proposal) Council identifies GOMC initiatives with cross-jurisdictional benefit to be supported as part of GOMC two-year work plan – includes review of proposed work plans as well as any new ideas developed during the Council meeting Committees or ad-hoc groups implement GOMC initiatives throughout the year according to their own schedules 	x	x								x	x
GOMC Awards Program											
<ul style="list-style-type: none"> GOMC hosts annual awards program 			x								x
Secretariat Team											
<ul style="list-style-type: none"> Meets quarterly or as needed to coordinate GOMC (conf. calls) 			x	x	x	x	x	x	x	x	x
GOMA – Fiscal Agent Role											
<ul style="list-style-type: none"> GOMA Board meets in person in June + 1 conference call meeting. Level of effort is scaled in proportion to GOMC initiatives. Executive Committee meets as needed 			x		x		x		x		x

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Scenario 2: GOMC Framework – Baseline Approach*

GOMC Activity	2015			Year 1 – 2015 / 2016				Year 2 – 2016 / 2017			
	April	May	June	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4
Council			x				x				x
<ul style="list-style-type: none">Meets in June 2015 and 2017 with WG for networking purposes and to develop / approve two-year work planMeets in June 2016 with WG for networking purposes + brief work plan check-in if needed											
Working Group			x	x	x	x	x	x	x	x	x
<ul style="list-style-type: none">Meets no more than quarterly for networking opportunities and to coordinate implementation of GOMC initiatives. June in-person meeting is held jointly with Council. No more than 1 in-person meeting per year.											
GOMC Initiatives		x								x	
<ul style="list-style-type: none">Existing active GOMC committees (initiatives) submit two year work plans (these are <u>not</u> funding requests but rather fully funded / or in-kind supported initiatives)Council identifies GOMC initiatives with cross-jurisdictional benefit to be supported as part of GOMC two-year work planOngoing approved GOMC initiatives are implemented throughout the year according to their own schedules			x							x	x
Secretariat Team											
<ul style="list-style-type: none">Meets quarterly or as needed to coordinate GOMC (conf. calls)			x	x	x	x	x	x	x	x	x
GOMA – Fiscal Agent Role											
<ul style="list-style-type: none">GOMA Board meets in person in June + 1 conference call meeting. GOMA level of effort is scaled in proportion to GOMC initiatives. Executive Committee meets as needed.			x		x		x		x		x

* Please note: Because proposed GOMC framework allows flexibility, leadership team can adjust baseline approach according to resources and capabilities anticipated during their leadership cycle.

Two-Year Leadership Scenarios

Proposed Order of Jurisdictional Leadership: New Hampshire, New Brunswick, Maine, Nova Scotia, Massachusetts

- Each two year leadership period will be led by a jurisdiction.
- During their leadership period, jurisdictions may choose to invite a Canadian or US federal agency to co-chair or assist with GOMC management in a less formal manner. Jurisdictions may also choose to invite NGOs to work as partners (but not co-chair) during the leadership period.
- The GOMC proposed framework allows for a flexible leadership approach to accommodate jurisdictional and federal preferences, management capacity, and resources.
- While each of the five jurisdictions continues to commit to act in a leadership role, federal agency participation as co-leaders is optional.

Federal Partner Agencies: Because federal participation in a leadership role is optional, there is no formal order of rotation. However, it is assumed that jurisdictions will communicate with federal partner agencies and federal partners will rotate evenly to the extent that resources and political priorities allow. To the extent feasible, federal co-chairs will be current GOMC Council members. **(US Federal Agencies:** NOAA, EPA, DOI – USGS / **Canadian Federal Agencies:** EC, DFO, DAAF)

Scenario for Existing Active GOMC Initiative (Example - ESIIP)

ESIP Activity	2015			Year 1 – 2015 / 2016				Year 2 – 2016 / 2017			
	April	May	June	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4
ESIP prepares and submits template highlighting expected activities that will take place during two year leadership period		x								x	
• Template will be provided by Council Coordinator											
• Proposed work plan should include secured or committed funding and / or in-kind support for proposed activities											
Council supports proposed two-year work plan for ESIP as part of overall GOMC planned activities for the leadership period			x								x
ESIP provides brief update regarding work plan accomplishments							x				x
ESIP implements program initiatives according to their own schedule and needs throughout the two-year leadership period				x	x	x	x	x	x	x	x

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Gulf of Maine Council on the Marine Environment Meeting Briefing Note					
Title of Agenda Item: Plans for GOMC June 2015 Meetings					
Submitted by: Steve Couture and Joan LeBlanc					
Type of Item (place X in appropriate box)	For Decision	For Direction	X	For Information (internal GOMC)	X
					For Information (External)
Background (required): GOMC will host the following meetings and events during June 2015. <ul style="list-style-type: none">• Wednesday, June 17 – Joint Council / Working Group Meeting (Day 1) NH DES, Pease Development Authority, 222 International Drive, Suite 175, Portsmouth, NH• Wednesday, June 17 (evening) – GOMC Awards Ceremony Shell Oceanfront Pavilion, Hampton Beach State Park, Hampton, NH http://www.nhstateparks.org/explore/outings-events-in-the-park/oceanfront-pavilion.aspx• Thursday, June 18 – Joint Council / Working Group Meeting (Day 2), NH DES, Pease Development Authority, 222 International Drive, Suite 175, Portsmouth, NH <p><u>Please note:</u> Instead of taking place during June 2015, the previously discussed Tidal Stream Crossings Workshop will be submitted as a proposed GOMC work plan initiative to be scheduled during the upcoming leadership cycle. This schedule change will enable adequate planning time for GOMC to develop a bi-national workshop and conduct additional outreach to partner organizations (pending GOMC support of work plan proposal).</p> <p>In preparation for the June 2015 meeting, GOMC Council and / or Working Group members will be invited to prepare and submit proposed two-year work plans for new or existing GOMC initiatives. A draft template and a sample template have been prepared for discussion and feedback.</p>					
Actions, Outcomes or Decisions Requested: <ul style="list-style-type: none">➤ Working Group members are asked to provide feedback regarding plans for the June 2015 GOMC meetings and events.➤ Working Group members are asked to provide feedback regarding the proposed template for submitting two-year work plan proposals for GOMC initiatives.					
Supporting Documentation (If applicable, list additional documents included in the Briefing Book following this Briefing Note): <ul style="list-style-type: none">➤ Draft June 2015 Meeting Agenda, pp. 20-21➤ Draft template for GOMC two-year work plans, p. 22➤ SAMPLE GOMC two-year work plan submission, p. 23					

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June 17 - 18, 2015 • GOMC Council and Working Group Meeting • Draft Agenda

Joint Council / Working Group Meeting • Wednesday, June 17, 2015 NH Dept. of Environmental Services Office, 222 Independence Drive, Suite 175, Portsmouth, NH		
8:00 AM	GOMC Council Meeting - Welcome, Introductions and Overview of Meeting Objectives <i>Steve Couture, Coastal Program Director, NH Department of Environmental Services</i>	
8:10 AM	Consent Agenda <ul style="list-style-type: none"> April 2015 Council meeting summary acceptance April 2015 Working Group meeting summary acceptance Committee Updates 	✓ For Decision
8:15 AM	GOMC Proposed Framework <i>Council Advisory Committee will summarize proposed GOMC framework. Council members are asked to review and decide upon proposed GOMC Framework to be implemented in the upcoming GOMC leadership period beginning July 2015. (Draft Terms of Reference will be prepared in advance of the meeting)</i>	✓ For Direction ✓ For Decision
10:15 AM	Break	
10:30 AM	Roundtable Forum <i>Council / WG members discuss key issues facing jurisdiction and / or region.</i>	✓ For Information
12:30 PM	Lunch / Gulf of Maine Association Meeting <i>All Councilors are invited to the GOMA luncheon meeting. Lunch will be provided for GOMA meeting participants as well as all other Council / Working Group meeting participants.</i>	
2:00 PM	GOMC Joint Council / WG Workshop <i>GOMC Council and Working Group will work together to identify priority issues and develop GOMC two-year work plan. The workshop format is currently being developed - may include facilitated sessions, break-out activities, and / or guest speakers.</i>	✓ For Direction
3:00 PM	Break	
3:15 PM	GOMC Joint Council / WG Workshop (continued)	✓ For Direction
4:00 PM	Adjourn for the Day	

Wednesday, June 17, 2015 • GOMC Awards Reception Seashell Oceanfront Pavilion at Hampton Beach State Park • Hampton, NH	
5:30 PM OR 6:00 PM (TBD)	GOMC Awards Reception <i>GOMC will host special reception to present 2015 GOMC Awards.</i>

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Joint Council / Working Group Meeting • Thursday, June 18, 2015 NH Dept. of Environmental Services Office, 222 Independence Drive, Suite 175, Portsmouth, NH		
8:00 AM	Overview of Objectives for Day 2 <i>Steve Couture, Coastal Program Director, NH Department of Environmental Services</i>	
8:15 AM	GOMC Joint Council / WG Workshop (continued)	✓ For Direction
10:30 AM	Break	
10:45 AM	GOMC Joint Council / WG Workshop (continued) <i>Council and Working Group finalize decisions regarding two-year work plan, including:</i> <ul style="list-style-type: none"> • <i>Determine plan for meetings (baseline or expanded approach),</i> • <i>Identify support for two-year work plans submitted by active GOMC committees, and</i> • <i>Identify additional GOMC initiatives to be pursued during two-year period.</i> 	✓ For Direction ✓ For Decision
12:30 PM	Lunch – On Your Own	
2:00 PM	Joint Presentation on Sentinel Monitoring for Climate and Ecosystem Change / NECAN Initiatives <i>Speaker (s) TBD</i>	✓ For Information ✓ External
3:30 PM	Break	
3:45 PM	Review of Key Decisions / Next Steps from the Meeting <i>Steve Couture and / or Joan LeBlanc</i>	
4:00 PM	Plans for Next Council Meeting, Closing Remarks, and Passing of the Gavel <i>Steve Couture, NH DES</i>	
Adjourn		

Gulf of Maine Council on the Marine Environment

April 15, 2015 • Working Group Meeting • Briefing Book

DRAFT TEMPLATE FOR DISCUSSION

Gulf of Maine Council on the Marine Environment Proposed Two Year Work Plan – July 2015 through June 2017				
Name of GOMC Initiative:			Continuing:	
			New:	
GOMC Project Lead (s):				
Links to 2012-2017 Action Plan Goals and Outcomes <i>Place 'x' next to all GOMC outcomes supported by proposed GOMC initiative</i>				
Goal 1: Restored & Conserved Habitats	Goal 2: Environmental & Human Health	Goal 3: Sustainable Communities		
Outcomes: 1.1 Water Quality Protection 1.2 Habitat Restoration Outcome 1.3 Habitat Conservation	Outcomes: 2.1 Environmental Monitoring 2.2 Environmental Indicators and Reporting 2.3 Climate Adaptation	Outcomes: 3.1 Understanding How People Use the Gulf of Maine 3.2 Community Stewardship		
Description:				
Key Milestones YR1:				
Key Milestones YR2:				
Project Funding (Amount and Sources):				
Project Partners:				
Supporting Documentation: <i>(If applicable, list additional documents included with this 1 page Work Plan proposal)</i>				

Gulf of Maine Council on the Marine Environment

April 15, 2015 • Working Group Meeting • Briefing Book

DRAFT TEMPLATE FOR DISCUSSION (SAMPLE)

Gulf of Maine Council on the Marine Environment Proposed Two Year Work Plan – July 2015 through June 2017			
Name of GOMC Initiative: Tidal Stream Crossings Initiative			Continuing:
			New: x
GOMC Project Lead (s): Steve Couture + Ad-hoc Tidal Stream Crossings Group			
Links to 2012-2017 Action Plan Goals and Outcomes <i>Place 'x' next to all GOMC outcomes supported by proposed GOMC initiative</i>			
Goal 1: Restored & Conserved Habitats	Goal 2: Environmental & Human Health	Goal 3: Sustainable Communities	
Outcomes: 1.1 Water Quality Protection 1.2 Habitat Restoration Outcome 1.3 Habitat Conservation	Outcomes: 2.1 Environmental Monitoring 2.2 Environmental Indicators and Reporting 2.3 Climate Adaptation	Outcomes: 3.1 Understanding How People Use the Gulf of Maine 3.2 Community Stewardship	x
Description: The Gulf of Maine Council will host a day long workshop to achieve the following goals: <ul style="list-style-type: none"> ➤ Increase understanding of design and engineering standards and ecological considerations for tidal crossings in the context of climate change. ➤ Identify opportunities for enhancing guidance for decision makers. The workshop will be targeted to GOMC members (WG/Councilors), applicable colleagues, collaborators and organizations with relevant expertise / interest.			
Potential Workshop Format: <u>Morning Presentations:</u> In person presentations in focus areas (also available via webinar): <ol style="list-style-type: none"> 1. SLR/storm surge, precipitation – very brief background as it applies to tidal crossings 2. Ecological impacts and considerations (marsh migration, fish passage, impacts and avoidance) 3. Infrastructure designs and BMPs (design standards, engineering, etc.) 4. Regulatory framework examples (possible US West coast example / or MA 2014) <u>Afternoon Panel Discussion:</u> Representatives from each jurisdiction provide brief highlights of case studies and / or examples of ongoing work (approximately 5 minutes each). <ul style="list-style-type: none"> ➤ Identify next steps needed from a transboundary perspective to address tidal stream crossings in Gulf of Maine 			
Key Milestones YR1: GOMC will plan and host a day-long workshop. Key Milestones YR2: Pending in-kind support, GOMC will follow up on next steps / recommendations identified during the workshop.			
Project Funding (Amount and Sources): This initiative will be funded via in-kind support from NHDES and partner agencies. Additional sources of funding may be identified to support year 2 activities, depending upon recommendations and next steps identified in the workshop.			
Project Partners: NH DES, GOMC Climate Network, MA Coastal Zone Management, NOAA, US EPA, NB Dept. of Environment & Local Government, NS Environment, ME Dept. of Agriculture, Conservation and Forestry, USGS + others to be identified			
Supporting Documentation: (If applicable, list additional documents included with this 1 page Work Plan proposal) n/a			